

WISCONSIN CHAMBER ORCHESTRA

Concerts on the Square Youth Summer Career Internship | June - July, 2026

Position Summary

The Wisconsin Chamber Orchestra (WCO), in partnership with the Wisconsin Youth Symphony Orchestras (WYSO), is offering a Summer Career Internship Program for **two (2) selected high school students**. This 6-week internship provides hands-on experience supporting WCO's Concerts on the Square summer series, fostering community engagement, and gaining exposure to both front of house and back of house operations.

Benefits

- Stipend of \$2,000
- Valuable experience in arts administration, event management, and community engagement
- Certificate of completion
- Recognition in WCO and WYSO publications and events

Responsibilities

- Execute full-cycle concert logistics for Concerts on the Square, including site setup, equipment load-in, and post-event breakdown.
- Lead the "COS Kids Area" (4:00 PM – 7:00 PM), fostering a family-friendly environment and managing interactive community activities.
- Focus on stage management and artist relations. On Wednesdays (Concert Days), starting at 12:00 PM to assist with load-in, backstage artist needs, and hospitality.
- Coordinate office-based logistics at the WCO office, including the systematic packing, lifting, and organizing of supply bins and equipment for transport to concert sites.
- Support administrative initiatives and special projects for the WCO-WYSO partnership, gaining insight into cross-organizational arts collaboration.
- Participate in team meetings and contribute ideas for community engagement initiatives

Who You Are

- **Applicants must be a WYSO junior or senior (age 16 by the internship start date)**
- Interested in arts administration, event management, or community engagement
- Strong communication and organizational skills with the ability to work effectively both independently and as part of a collaborative team
- Ability to lift and move equipment (up to 30 lbs.), such as chairs and tables, and remain active during outdoor events.
- **Must be available for the full 6-week duration of the program (June – July);** you must be able to arrive at 12:00 PM every Wednesday for load-in and backstage operations
 - Only one (1) excused absence is permitted with prior coordinator approval

Who We Are

No other arts organization in Wisconsin performs free for more people each year.

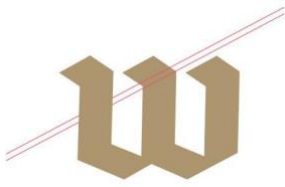
WISCONSIN CHAMBER ORCHESTRA

321 E Main Street | Madison, WI 53703

608.257.0638

wcoconcerts.org





Founded in 1960, the orchestra is built on a foundation of quality musicianship with top-tier musicians. As a smaller ensemble, we're able to showcase music at an intimate level, providing attendees with a unique experience. Under the direction of Maestro Andrew Sewell, we make classical music accessible to our community from concert halls to Madison's Capitol Square, reaching over 250,000 music lovers annually.

We are driven in our mission to strengthen communities through innovative, high-quality artistic experiences that entertain, inspire, and unite diverse audiences. And we're passionate about creating a sustainable future through our strategic plan.

Our core artistic programs include the four-decade tradition of Concerts on the Square[®], the Masterworks series at the Overture Center for the Arts, annual performances of Handel's *Messiah*, educational programming and concerts for families and children that serve over 2000 youth each year and performing with local arts groups like Madison Ballet. In 2023, the WCO launched the Composer Collective series with a five-year, five-album project titled *Musical Landscapes in Color* with the goal of expanding the orchestral canon to include new works by living composers of color and engaging further with our community through partnerships like the UW-Odyssey Project to re-imagine community engagement and inspire the next generation of leaders.

We strive to create a vibrant and inclusive space where music creates a sense of togetherness and connection, and that's why we're relentless about finding new ways to collaborate and partner with local groups in our community.

As a member of the League of American Orchestras, we take our commitment to Diversity, Equity, and Inclusion seriously. Working with Nehemiah, Inc. through the Catalyst Incubator Grant, our goal is to become a cultural ambassador to Madison while creating relationships that allow for authentic conversation, partnerships, and accessibility to musical experiences.

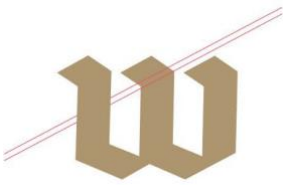
While headquartered in Madison, we believe in extending our mission to communities across Wisconsin when there are opportunities to do so. To learn more visit wcoconcerts.org.

Why Should You Work Here?

We put people first. With an ongoing nod to the history of classical music, we aren't afraid to push forward into the future and new norms while respecting tradition. While this statement is about programming, it translates directly to our culture with staff, musicians, and volunteers. We know that when we allow our people **agency** and flexibility in the workplace, we get the best productivity, innovation, and engagement from all members of our team, allowing us to take our work to new heights and have fun along the way.

Our passion for the mission and focus on excellence is what sets us apart on stage and in the community and we let the work speak for itself. While we take our work very seriously, we try to not take ourselves too seriously. We create with purpose, we play with intent, and we perform with passion. Why? Because we believe it's possible to inspire a better, **inclusive** community through music and we want you to be part of that with us.





TO APPLY

[Click here to fill out the online application.](#) Submit the following by May 1, 2026:

- Application form
- Resume
- Cover letter outlining your interest in the internship
- Up to two (2) letters of professional recommendation from teachers, employers, or unrelated adults who can speak to your ability to succeed in a professional environment.

Selected candidates will be interviewed between May 5-16, 2026

Internship Dates: June 18, 2026 – August 1, 2026

If you have questions about the application process or cannot fill out the online application due to a disability or system problem, please contact

Britney Sinclair, Community Engagement & Education Coordinator

at wco@wcoconcerts.org

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